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**University of Pretoria
Student Representative Council**

**Minutes of a meeting as held at 19:00 on 16 April 2012 in the Seminar
Room, Roosmaryn**

1. Opening and welcome

The President was absent with apology and the Deputy President acted as chairperson – he opened the meeting with prayer and welcomed everyone.

2. Attendance

2.1 Present

Gerbrand Lindeque	Deputy President
Kleinbooie Legoabe	Secretary-General
Tebogo Twala	Treasurer-General
Angel Bolosha	Community Engagement
Tsatsawani Chauke	Societies
Pierre Cloete	Safety, Security & Facilities
Thinus Dicks	Day & Faculty Houses
Jordan Griffiths	Transport, Justice & Constitutions
Jozua Loots	Technology Development & Sponsorships
Thobekani Malatula	Culture & Language
Atlegang Mogale	Marketing
Chris Pappas	Academic Affairs & Honorary Colours
Camille Pienaar	Projects
Busisiwe Radebe	Student Well-Being
Nic Stead	Residences
Simba Tavuyanago	International Students
Claudette Veldhuizen	External Campus
Tiaan Koen	Projects
Mpume Mbongo	Study Finance
Dr M Madiba	Director Student Affairs
Dr W Jorissen	Student Affairs

2.2 Absent with apology

Mthokozisi Nkosi	President
Simón Engelbrecht	Residences

SRC 5/2012

3. Announcements and correspondence

- Tebogo – the Etiquette and Life Skills training sessions have been postponed.

- Camille thanked everyone who assisted with the President's Breakfast.
- Jozue requested everyone who do not get the SMS's send out by Mrs Botma to please inform him.
- According to Thinus the CANSA Shavathon has raised more than R25 000 and he urged SRC members to stick to the sessions they volunteered for.
- The chairperson commended Camille and Tiaan for the President's Breakfast.

4. Confirmation of the agenda

The following points were added to the agenda:

7.1A Attendance of meetings by Dr M Madiba, Director Student Affairs.

7.12 Residence Representatives

7.13 Student Parliament

5. Approval of the minutes of the previous meeting

Carried forward.

6. Matters forthcoming

6.1 Benchmarking Trip

According to Camille all the information about the trip was e-mailed to everyone – members who need more information must please contact her. Jordan cannot go on the trip and he requested that any information obtained during the trip that has relevance on his portfolio should be brought to his attention.

- ▶ **Mpume will represent Jordan's portfolio during the trip to Cape Town.**

6.2 SRC Budget

According to Tebogo some people are concerned about the funds allocated to them. She encouraged everyone to come and see her if they have a concern about their budgets.

6.3 Leadership Development

Tebogo wanted to clarify something she said at the previous meeting – i.e. she did not mean that the international benchmarking trip was cancelled but only that the SRC must find a sponsorship for the trip.

7. New Matters

7.1A Attendance of SRC Meetings by Dr M Madiba, Director Student Affairs

Dr Madiba wanted to know which SRC meetings she should attend. Jordan stated that she is welcome to attend their weekly meetings whenever she wanted to as set out the constitution for Student Governance.

She urged the SRC to prepare for the Cape Town trip by coming up with questions that relate to their portfolios in order for them to give feedback. She also would like to find out from the SRC which training they think they need (apart from the standard training they undergo each year).

- ▶ **Gerbrand will work with Dr Madiba in this regard.**

She requested the SRC to e-mail her the names (and the dates) of the Committees they sit on so that they (the SRC) can prepare before attending a meeting in order to establish a united front.

- ▶ **SRC Members will e-mail the information to the Secretary-General and he will compile a list.**

The SRC must identify national or international events that they want to prepare for and for which they need assistance from Dr Madiba. The matter will be discussed in the next meeting.

- ▶ **The Secretary-General must add it to the agenda.**

7.1 Submission by the City Council

Kleinbooij provided a background on the matter stating that the City Council requested the SRC to compile a submission as to which issues they (the SRC) think must be addressed in and around Hatfield.

Jordan	<ul style="list-style-type: none">• Transport• Crime• Security
Pierre	<ul style="list-style-type: none">• The parking fines issues to students whilst there is no suitable parking available to students

7.2 Shooting Incident

Following the shooting incident on the campus and the lady who fell out of a window of one of the residences, the SRC will issue a statement in this regard on their website.

- ▶ **The Secretary-General must draft the statement.**

7.3 Translation Services

None.

7.4 Principal's Forum

According to Tebogo the following matters were discussed at the meeting between the SRC Executive and Management:

- Transport to Urban Nest (which has since been resolved)
- Leadership Development Trip
- Plan of Action
- Budget
- NSFAS issues

She encouraged everyone to forward any issue they think should be discussed at these Forums to her.

7.5 Sponsorship request : Tuks Student Christian Party (TSCP)

According to Tebogo the Executive resolved that the SRC will only assist TSCP to transport their guests. The SRC will find its own driver.

7.6 Sick notes : SRC member for Academics

Tebogo gave a background as to the procedure to follow when a letter to write a sick test is needed. She urged everyone to follow proper protocol, not to abuse the system and to apply well in advance when a letter to write a sick test is needed.

7.7 Post-Graduate Committee

Tebogo suggested that the SRC needs to establish a Post-Graduate Committee to represent the needs of post-graduate students as such a committee will give post-graduate students confidence to approach the SRC.

- ▶ **Dr Madiba, Chris, Jozua and Tebogo will look into the matter.**

7.8 Advances/Claims

According to Tebogo applications for advances must be handed in well in advance as it takes **five days** to process applications. All other claims will only be paid out once a month.

7.9 On-line Presence

Jozua stated that he now has access to all on-line services and SRC members who need to communicate services to students should contact him. He urged SRC members to act professional when commenting on forums such as Facebook - they must always keep in mind that they are members of the SRC. He also urged everyone to follow the SRC's Twitter page.

7.10 **SRC Tuesdays and Thursdays**

It was resolved that the SRC will wear their chappie shirts on Tuesdays in order to increase their visibility amongst students.

7.11 **Photo Shoot**

Atlegang requested everyone to e-mail their timetables to her in order for her to find a suitable time for the photo shoot.

- ▶ **Atlegang must first check the availability of the photographer/studio before a suitable date can be found.**

7.12 **Residence Representatives**

According to Nic the house committees are excited about the initiative to allocate a SRC member to each residence but the SRC members who did not contact their residences yet must do so urgently (Mthokozisi, Kleinbooi and Simba).

7.13 **Student Parliament**

Jordan reminded the meeting that they can send agenda points for Student Parliament meetings to the Speaker. SRC members are only observers during Student Parliament meetings and cannot address the meeting. They should therefore rather request Student Parliament members to send the agenda points through on their behalf or send it to the President who will then convey the agenda points to the Speaker.

8. **General**

8.1 **Observers during SRC meetings**

Thobekani wanted to know what the word “observer” meant and whether observers are allowed to participate in meetings.

According to Kleinbooi, the SRC can invite anyone to a SRC meeting and the people invited can actively participate in the meeting but they may not vote. Simba requested that the matter of SRC members that cannot speak in Student Parliament meetings should be referred to the Constitutional Tribunal for clarification.

- ▶ **Jordan must refer the matter to the Constitutional Tribunal.**

8.2 **Symposium**

According to Chris the Vice-Principal for Teaching and Learning, Prof N Ogude, will be hosting a symposium. He also requested SRC members to fill in the forms he distributed on class attendance.

8.3 Societies

Tsatsi informed the meeting that they may not book venues on behalf of societies who are not registered with the SRC because this will put the SRC in a difficult position. She also requested SRC members not to give out information about societies who may or may not be registered as the process has not yet been completed.

8.4 Report back

Jozua wanted to know if the SRC representatives who sit on the Statutory Committees still have to report back to the SRC if information received at such a meeting is confidential.

- ▶ **Jordan will look into the matter.**

8.5 Security issues in residences

Pierre requested everyone to find out about security issues experienced by residences when they visit the different residences allocated to them and then report these issues to him.

9. Date of next meeting

The next meeting will take place at 19:00 on 23 April 2012.

10. Closing

The meeting adjourned.

CHAIRPERSON:

SECRETARY-GENERAL:

DATE: